

English Learner Advisory Committee (ELAC)  
Casa Blanca (Vista Norte)  
Thursday November 17 2022 11:00 am-11:30 am  
Minutes for the ELAC Meeting for Thursday November 17, 2022

- I. Meeting started at 11:00 am
- II. Welcome/Introductions Mr. Trujillo introduced himself and went over the meeting agenda and the purpose of the meeting. Meeting agenda included:
  - 1.) Introductions,
  - 2.) Discuss the purpose of the ELAC meetings  
Purpose: The English Language Advisory Committee (ELAC) is a school- level committee composed of parents, staff, and community members who help advise the school on ELL and services.
  - 3.) Introduce EL Paras.  
Mrs. Young  
Ms. Campo
  - 4.) Introduce our School Counselor  
Mrs. Martinez  
FAFSA
  - 5.) SGI Classes  
English  
Math  
Science
  - 6.) Testing  
NWEA  
Initial ELPAC  
Summative ELPAC
  - 7.) Announce Future ELAC Dates
  - 8.) Upcoming holidays
  - 9.) Other Items
  - 10.) Adjournment
- III. Mr. Trujillo discussed the purpose of the ELAC meeting which was to talk about the ELAC committee and the services the school offers to EL students. Mr. Trujillo went over what ELAC means and explained its purpose to the students.
- IV. Mr. Trujillo introduced EL paraprofessionals [Brittney Young](#) and Denisse Campo Lizama
- V. Brittney Young and Denisse Campo Lizama introduced themselves and talked about their schedules and contact information.
- VI. Ms. Martinez, the school counselor, introduced herself and talked about contact information and schedule. She talked about how she provides support for students and told students how to schedule an appointment with her. Ms. Martinez talked about FAFSA and explained its purpose to the students. She talked about FAFSA deadlines and other important information students need to know.

- VII. Mr. Trujillo talked about English Learner Reclassification and what it means for the students. He explained the process and how students can reclassify. He went over the criteria and explained state testing, NWEA, and English classes.
- VIII. Mr. Trujillo talked about the SGI classes we offer and what teachers teach those classes. English 11B (M & W) is taught by Mr. Fresques, ELD II (M & W) is taught by Ms. Calderon, Rosetta Stone (T & Tr) is taught by Ms. Campo and Mrs. Young, Personal Finance (T & Tr) is taught by Mrs. Lopez, and Biology B (T & Tr) is taught by Mrs. Martin
- IX. Mr. Trujillo talked about testing and went over each test. The first test is the NWEA MAP Test (Measures of Academic Progress) is an adaptive achievement and growth test. It creates a personalized assessment experience by adapting to each student's learning level—precisely measuring progress and growth for each individual student. The second test is the initial ELPAC which is used to identify students as being either an English learner or fluent English proficient. It is administered only once during a student's time in the California public school system, based on the results of the home language survey. The locally scored Initial ELPAC is the official score. The final test that was discussed was the Summative ELPAC. The Summative English Language Proficiency Assessments for California (ELPAC) is an annual assessment to measure an English learner's progress toward English language proficiency (ELP). Mr. Trujillo went over the frequency and dates for these tests.
- X. Next meeting: The next ELAC meeting will be on February 16, 2023 at the Casablanca location and online. The time is to be determined.
- XI. Mr. Trujillo went over the upcoming holidays and breaks on Thanksgiving break and Christmas break.
- XII. Mr. Trujillo and Mrs. Young discussed the Vista Norte Instagram account and helped students find and follow the account.
- XIII. ELAC officer, Sandy Susana Garcia Alcon, asked students if they had any questions or concerns. She asked, "Is there any discussion?" The committee responded, "No."
- XIV. Meeting Adjourned: Mr. Trujillo adjourned the meeting at 11:30 AM.