

# Vista Norte Public Charter School

## Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

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### Date and Time

Tuesday March 5, 2024 at 1:30 PM PST

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

**Satellite Location:** 7101 Big Oak Lane, Nolensville, Tennessee 37135  
4032 West Avenue L-6, Lancaster, CA 93536

### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_ZDc0NjkwNzEtYzA5Mi00YzgzLTkzZjMtNGJlZmM4MWRlZTE%40thread.v2%2F0%3Fcontext%3D%257b%2522%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=cb9089f8-a0d1-4bcf-a983-8c7bfd44de54&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_ZDc0NjkwNzEtYzA5Mi00YzgzLTkzZjMtNGJlZmM4MWRlZTE%40thread.v2%2F0%3Fcontext%3D%257b%2522%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=cb9089f8-a0d1-4bcf-a983-8c7bfd44de54&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 777 490 529#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@vistanortecharter.org](mailto:publiccomments@vistanortecharter.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:30 PM</b>
Opening Items			
<b>A.</b>	Call the Meeting to Order	Carol Stanford	
<b>B.</b>	Roll Call and Establishment of Quorum	Carol Stanford	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
Mike Molloy, Board Member			
John Dortch, Board Member			
Barbara Willibrand, Board Member			
<b>Learning Centers Roll Call:</b>			
248 E. Base Line Road, Rialto, CA 92376			
7680 Casa Blanca Street, Riverside, CA 92504			
<b>C.</b>	Pledge of Allegiance	Carol Stanford	
<b>D.</b>	Staff Introductions	Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E.</b>	Approve Agenda for the March 5, 2024, Regular Public Meeting of the Board of Directors	Vote	Carol Stanford
<b>F.</b>	Approve Minutes of the December 5, 2023, Regular Public Meeting of the Board of Directors	Approve Minutes	Carol Stanford

## II. Consent Agenda

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

	Purpose	Presenter	Time
<b>A. Consent Agenda Items</b>	Vote	Carol Stanford	

1. The Board will be asked to review and approve the School Accountability Report Card
2. The Board will be asked to approve the 2024-2025 Parent Student Handbook
3. The Board will be asked to approve the 2024-2025 School Calendar
4. The Board will be asked to approve the disposal of discontinued/obsolete technology equipment
5. The Board will be asked to approve the revised Employee Handbook

### III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

<b>A. Public Comment</b>	FYI	Carol Stanford
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### IV. School Reports and Information

<b>A. Legislative Update</b>	FYI	Bob Morales
<b>B. Area Superintendent Update</b>	FYI	Janet Wilson
<b>C. Finance Update</b>	FYI	Guita Sharifi
<b>D. California Dashboard Report</b>	FYI	Janet Wilson
<b>E. Current Vendor List</b>	FYI	Janet Wilson
<b>F. Conflict of Interest Code Status</b>	FYI	Jeff Martineau

### V. Action Items

<b>A. The Board will be asked to approve the Second Interim Report and the Revised Budget for the 2023-2024 school year</b>	Vote	Guita Sharifi
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	Purpose	Presenter	Time
<b>B.</b> The Board will be asked to approve using the auditing firm Wilkinson, Hadley & King & Co., LLP for the 2023-2024 audit	Vote	Guita Sharifi	
<b>C.</b> The Board will be asked to approve the revised Committed Funds Plan for the school	Vote	Janet Wilson	
<b>D.</b> The Board will be asked to approve the Board Resolution Authorizing Application for Grants	Vote	Guita Sharifi	
<b>VI. Additional Corporate Officers and Board Members' Observations and Comments</b>			
<b>A.</b> Observations and Comments	FYI	Carol Stanford	
<b>VII. Closed Session</b>			
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Carol Stanford	
<p>1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Government Code section 54956.9(d)(1).) Name of Case: Martinez vs. Alta Vista Public Charter, Inc., Superior Court of California, San Bernardino County, Case Number: CIVSB2301519</p> <p>2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p>			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Carol Stanford	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Carol Stanford	
<b>VIII. Closing Items</b>			
<b>A.</b> Next Regular Board Meeting Date: April 16, 2024, 1:30pm	FYI	Carol Stanford	
<b>B.</b> Adjourn Meeting	Vote	Carol Stanford	

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services,

in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@vistanortecharter.org](mailto:publiccomments@vistanortecharter.org).