

Vista Norte Public Charter School

Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Tuesday April 22, 2025 at 1:30 PM PDT

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Satellite Locations: 7101 Big Oak Lane, Nolensville, Tennessee 37135

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 226 181 108 853

Passcode: qL3B9ez7

Dial in by phone

[+1 657-207-0015,,158885629#](#)

Phone conference ID: 158 885 629#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@vistanortecharter.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Agenda

| | Purpose | Presenter | Time |
|---|--|--------------------------------------|----------------|
| I. Opening Items | | | 1:30 PM |
| Opening Items | | | |
| A. | Call the Meeting to Order | Carol Stanford | |
| B. | Roll Call and Establishment of Quorum | Carol Stanford | |
| Members of the Board Roll Call and Establishment of Quorum | | | |
| Carol Stanford, Board President | | | |
| Claudette Beck, Board Secretary | | | |
| John Dortch, Board Member | | | |
| Barbara Willibrand, Board Member | | | |
| Victoria Hancock, Board Member | | | |
| Learning Centers Roll Call: | | | |
| 248 E. Base Line Road, Rialto, CA 92376 | | | |
| 7680 Casa Blanca Street, Riverside, CA 92504 | | | |
| C. | Pledge of Allegiance | Carol Stanford | |
| D. | Staff Introductions | Carol Stanford | |
| <i>At this time, staff members will be invited to state their names and titles.</i> | | | |
| E. | Approve Agenda for the April 22, 2025, Regular Public Meeting of the Board of Directors | Vote Carol Stanford | |
| F. | Approve Minutes of the February 20, 2025, Regular Public Meeting of the Board of Directors | Approve Minutes Carol Stanford | |
| G. | Approve Minutes of the March 6, 2025, Regular Public Meeting of the Board of Directors | Approve Minutes Carol Stanford | |
| II. Consent Agenda | | | |

Purpose

Presenter

Time

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A. Consent Agenda Items

Vote

Carol Stanford

1. The Board will be asked to approve the revised 2025-2026 School Calendar
2. The Board will be asked to approve the 2025-26 Parent-Student Handbook
3. The Board will be asked to approve the revised Suspension and Expulsion Policy and Procedure
4. The Board will be asked to approve the revised Title IX Policy Prohibiting Discrimination on the Basis of Sex
5. The Board will be asked to approve the revised Harassment, Intimidation, Discrimination and Bullying Policy
6. The Board will be asked to approve the revised Service Animal Policy
7. The Board will be asked to approve the Amira Learning screening instrument to assess students for risk of reading difficulties commencing with the 2025-2026 school year (Education Code section 53008)

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

A. Public Comment

FYI

Carol Stanford

IV. School Reports and Information

A. Finance Update

FYI

Guita Sharifi

B. Area Superintendent Update

FYI

Shellie Hanes

C. Local Control and Accountability Plan Goals and Metrics

FYI

Colin Opseth

| | Purpose | Presenter | Time |
|---|---------|----------------|------|
| D. School Survey Report | FYI | Colin Opseth | |
| E. CDE Notification of 2023-2024 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2024-2025 Special Education Monitoring Activities | FYI | Heather Stuve | |
| F. Current Vendor List | FYI | Shellie Hanes | |
| G. 2025-2026 Board Meeting Dates | FYI | Carol Stanford | |
| V. Public Hearing | | | |
| A. Open Public Hearing | Vote | Carol Stanford | |
| B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the revised Personalized Learning Policy | Discuss | Shellie Hanes | |
| C. Close Public Hearing | Vote | Carol Stanford | |
| VI. Action Items | | | |
| A. The Board will be asked to approve the revised Personalized Learning Policy | Vote | Shellie Hanes | |
| B. The Board will be asked to approve the revised Charter School Accounting Manual | Vote | Guita Sharifi | |
| C. The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2025-2026 School Year per California Code of Regulations §80026 | Vote | Shellie Hanes | |
| D. The Board will be asked to approve the Charter School's renewal application and re-certification for Dashboard Alternative School Status | Vote | Shellie Hanes | |
| VII. Additional Corporate Officers and Board Members' Observations and Comments | | | |

| | Purpose | Presenter | Time |
|--|---------|----------------|------|
| A. Observations and Comments | FYI | Carol Stanford | |
| VIII. Closed Session | | | |
| A. Adjourn open public Board meeting to go into closed session | Vote | Carol Stanford | |
| 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent | | | |
| B. Adjourn closed session and reconvene to open public Board meeting | Vote | Carol Stanford | |
| C. Report of action taken or recommendations made in closed session, if any | FYI | Carol Stanford | |
| IX. Closing Items | | | |
| A. Next Regular Board Meeting Date: June 6, 2025, 2:00pm | FYI | Carol Stanford | |
| B. Adjourn Meeting | Vote | Carol Stanford | |

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@vistanortecharter.org.