

English Learner Advisory Committee (ELAC)
 Quarter 1
 Meeting Agenda

Location: Vista Norte Charter School

Date: 08/26/2026

Time: 5:15 P.M.

Please note that the meeting minutes are for the following Principal		
Principal Velasco	Vista Norte Charter School	
Minutes Recorded by:	Bryan Gerardo Huerta	
# Students: 9	# Parents: 8	# Staff: 9 Raquel Goyenaga, Bryan Huerta, Monica Gutierrez, Denisse Campo, Fidel Ceja, Memo Velasco, Martha Vasquez, Brittney Calderon, Gerardo Pulido

I. Welcome

- a. Note Start Time: 5:15 PM
- b. Introductions

Raquel Goyenaga welcomed attendees and introduced herself. She provided Spanish interpretation throughout the meeting to support families whose primary language is Spanish. Raquel Goyenaga thanked parents for attending and noted that many families had received an invitation to the meeting. Raquel Goyenaga reviewed the meeting agenda and explained that the PAC and ELAC meetings were being held consecutively. She introduced Brittney Calderon, Monica Gutierrez, Gerardo Pulido, Martha Vasquez, Rogelio Velasco, and Fidel Ceja as members of the administrative and support staff in attendance. Attendees were reminded to complete online registration if they had not already done so. Raquel Goyenaga distributed a survey to parents and students and provided an interactive video presentation prior to completing the survey.

c. Public Comments

Lisa Pulido asked whether transportation would be provided for the upcoming Medieval Times student trip.

II. Approval of minutes of the previous ELAC meeting

Brittney Calderon presented the minutes from the previous ELAC meeting for approval. The minutes from May 6, 2026 were approved. Brittney Calderon made the motion to approve the minutes, and Rogelio Velasco seconded the motion.

III. English Learner Advisory Committee (ELAC)

Brittney Calderon explained the purpose and role of the English Learner Advisory Committee (ELAC),

including the importance of family participation and feedback in supporting English Learner students. The presentation reviewed the purpose of ELAC and the opportunities available for parents and guardians to provide input regarding programs and services supporting English Learners. Brittney Calderon invited parents and students to ask questions and provide feedback regarding ELAC. Raquel Goyenaga provided a Spanish interpretation of the information presented.

IV. Reclassification 26-27

Brittney Calderon reviewed the English Learner reclassification process. She explained that staff review student progress, complete the required documentation, and determine whether students have met the established criteria for reclassification.

The four reclassification criteria were reviewed, including English language proficiency, basic skills relative to English-proficient students, teacher evaluation, and parent opinion and consultation.

Brittney Calderon also reviewed the reclassification windows for the 2026–27 school year.

Brittney Calderon explained that students who are reclassified will continue to be monitored for academic progress.

Raquel Goyenaga provided Spanish interpretation throughout the presentation.

V. Observation Protocol for Teachers of English Learners (OPTEL)

Brittney Calderon explained that OPTEL is a tool designed to monitor English Learner students' English language development and support teacher evaluation, parent consultation, and reclassification decisions. The tool tracks student growth and provides information to help teachers and parents understand student progress. Brittney Calderon informed attendees that OPTEL has not yet been fully implemented at the site and is forthcoming. She explained that school principals have selected sites to pilot and implement the tool.

Raquel Goyenaga provided a Spanish interpretation of the information presented.

VI. School Expectations

Brittney Calderon reviewed school expectations related to student attendance and academic progress. Students are expected to meet with their teachers in person twice each week and complete the required coursework during each learning period. The presentation identified a minimum expectation of two core credits and two elective credits per learning period.

During the discussion, Raquel Goyenaga asked attendees how many credits students should complete. Gerardo Pulido responded that students should complete one credit per week. Raquel Goyenaga explained that completing two credits per week is recommended to support students in remaining on track.

VII. Designated English Language Development (DELD)

Brittney Calderon explained that Designated English Language Development (DELD) provides protected instructional time specifically focused on developing English language skills. She explained that DELD supports students' speaking, listening, reading, and writing skills and is aligned with the California English Language

Development Standards.

Brittney Calderon informed attendees that ELD schedules are available for students who are interested in participating in designated ELD support.

She also noted that relevant information and resources are available in English, Spanish, and Arabic for the convenience of families and students.

Raquel Goyenaga provided Spanish interpretation.

VIII. Site Celebration of Reclassified Students

Brittney Calderon recognized students who had successfully reclassified as English proficient. Karina I. Villarreal and Dastan Borkoshev were recognized for their reclassification.

Evangeline Zaragoza was also recognized for her involvement and participation as a parent.

Raquel Goyenaga provided Spanish interpretation during the recognition.

IX. Important items for Educational Partnership Feedback

Raquel Goyenaga presented information related to educational partnership feedback and guided parents and students through a series of informational videos and survey questions.

The presentations addressed the Learn4Life school model and attendance, the Local Control and Accountability Plan (LCAP), Comprehensive School Improvement (CSI), Differentiated Assistance (DA), and the California School Dashboard. The presentation also included information regarding school budget goals and how those goals benefit the school.

Raquel Goyenaga distributed and reviewed survey materials with parents and students and encouraged attendees to provide feedback.

During the discussion regarding educational goals, Raquel Goyenaga asked attendees what they believed the goals of the LCAP were. Gerardo Pulido identified community connection as one of the goals. Raquel Goyenaga also discussed student outcomes and teacher training.

An additional presentation addressed graduation progress and efforts by Learn4Life to increase tutoring support to assist students with graduation. Raquel Goyenaga provided Spanish interpretation and offered families access to a document containing the information presented online.

Raquel Goyenaga also presented information regarding Differentiated Assistance and its role in supporting Vista Norte Charter School. Spanish interpretation was provided following the English presentation.

X. Grants Update

Raquel Goyenaga provided an update regarding grants received by the school.

She reported that the school received an arts grant, which was used to support the hiring of an arts teacher and the purchase of school supplies. Spanish interpretation was provided.

Raquel Goyenaga also discussed emergency grant funding totaling \$500,950, which supports students and staff development, as well as Learning Without Limits. The information was provided in both English and Spanish.

Gerardo Pulido asked whether the school planned to create a mural as part of the arts program.

Fidel Ceja responded that the school is actively working to beautify the campus and explained that students had been surveyed regarding what they would like included in a campus mural.

Raquel Goyenaga provided a Spanish interpretation of the discussion.

XI. Important Upcoming Events

Martha Vasquez, counselor, thanked attendees and presented information regarding initiatives from the school counseling department. She explained that the counseling department is working to support students with credit completion and plans to reach students in grades 9–12 to discuss their academic goals and determine how the counseling department can support them.

Martha Vasquez reviewed the Next Gen Journey event held on August 12 for students in grades 9 and 10. The event provided information intended to help students understand and achieve academic success.

Martha Vasquez also reviewed flyers containing information about JAG, employment opportunities, arts courses, and dual enrollment opportunities.

Information was provided regarding an upcoming Senior Rally for seniors with 40 credits or fewer. Martha Vasquez explained that students must meet the applicable deadline to participate in graduation and referenced deadlines of April 30 and May 3. The specific deadline should be verified before final submission of the minutes.

Martha Vasquez also discussed upcoming student trips, including a local college visit and a trip to Medieval Times scheduled for November 19. Seating for the Medieval Times trip is limited.

Gerardo Pulido asked whether the Medieval Times trip was limited to seniors. Martha Vasquez clarified that the trip is available to students more broadly, provided they meet the required credit requirements and receive teacher recommendations.

Raquel Goyenaga provided Spanish interpretation throughout the presentation.

Brittney Calderon later reviewed additional upcoming school events, including a college tour and a Sony Pictures tour in Downtown Disney.

Gerardo Pulido provided information regarding the school's food pantry and food distribution program, which is available to families every Wednesday. He distributed an informational flyer to attendees.

Brittney Calderon also informed attendees about the after-school program, which includes arts and crafts activities.

A school supply drive scheduled for Sunday, August 30, 2026 was announced, and parents were invited to participate.

XII. Next Meeting Date:

The next ELAC meeting is scheduled for October 28, 2026.

XIII. Adjournment

Brittney Calderon thanked attendees for participating in the meeting and invited families to take additional pizza.

A parent/student raffle was held, with school supplies and a shoulder and neck massager offered as prizes. Daniel Pulido was selected as the raffle winner.

The meeting adjourned at 6:37 PM.